

Inspection of Soil – Pest Assessment Report Instructions

General Information

- Please ensure that you complete the most recent version of the form which is posted on the [Central Forms Repository](#).
- **Do not include these instructions when submitting the form to the vendor (dealer)** for the purchase of Class 12 pesticides or to the Custom Seed Treater for custom seed treatment services.
- The government document, Conducting a Pest Assessment for Use of Class 12 Pesticides, commonly referred to as the Pest Assessment Guide, describes the pest assessment methods that must be followed. Before conducting an inspection of soil and completing this form, refer to the [Pest Assessment Guideline](#) for details.
- The completed form, including the sketch(es), must be submitted to the vendor/dealer when purchasing Class 12 pesticides, or, if you use the services of a Custom Seed Treater you need to provide the form to the Custom Seed Treater.

Note: If Class 12 pesticides are purchased from more than one seed vendor for your agricultural operation, or if you have seed treated by a Custom Seed Treater in addition to purchasing Class 12 pesticides, make copies of the completed form to provide to every Seed Vendor you purchase from, and/or to every Custom Seed Treater that you obtain seed treating services from.

How to Complete This Form

1. Name of the Person Completing the Report and Confirmation Statement

Confirmation Statement

Check the appropriate boxes in the confirmation statement. For example:

- If multiple Application Areas are included on the form, and both grubs and wireworms were detected at or above the thresholds in the Pest Assessment Guideline, then check the boxes for both grubs and wireworms.
- If a pest assessment on an Application Area concluded only that grubs were detected at or above the threshold in the Pest Assessment Guideline, then check the boxes for grubs.

Qualification of the Person who completed this report

Integrated Pest Management (IPM) Certified Person

If you are a person who is IPM certified (successfully completed the Integrated Pest Management (IPM) Course for Corn and Soybeans) and are completing the form, check this box.

From August 31, 2016 to August 30, 2017 **only** an IPM certified person can conduct an inspection of soil and complete and sign the form. The IPM certified person who completed the form must check this box and provide his/her IPM Course certificate number and expiry date.

As of August 31, 2017 any person completing and signing the report or conducting the inspection of soil will need to be IPM certified unless they meet the Professional Pest Advisor qualifications (see information below).

Professional Pest Advisor Qualification

If you are a Professional Pest Advisor completing the form, select this box and indicate which one of the four (4) qualifications applies to you. Member number is optional.

Note: Qualification 4 requires that a person obtain written approval from the Director under the *Pesticides Act*.

As of August 31, 2017 a Professional Pest Advisor must conduct the inspection of soil on a Farm Property located in a geographic area listed in Schedule 1 of the Regulation and must complete and sign this form. The Professional Pest Advisor who completed this form must indicate which one of the four qualifications apply by checking the appropriate box (Qualification 1, 2, 3 or 4).

As of August 31, 2018 a Professional Pest Advisor must conduct the inspection of soil on a Farm Property located in a geographic area listed in Schedule 2 of the Regulation and must complete and sign this form. The Professional Pest Advisor who completed this form must indicate which one of the four qualifications apply by checking the appropriate box (Qualification 1, 2, 3 or 4).

As of August 31, 2019 a Professional Pest Advisor must conduct the inspection of soil on a Farm Property located in a geographic area listed in Schedule 3 of the Regulation and must complete and sign this form. The Professional Pest Advisor who completed this form must indicate which one of the four qualifications apply by checking the appropriate box (Qualification 1, 2, 3 or 4).

As of August 31, 2020, once the Professional Pest Advisor requirement is phased in your area, a Professional Pest Advisor will need to conduct the soil pest assessment and complete and sign the form if the inspection has not been performed by a Professional Pest Advisor at least one time in the previous 3-year period.

An IPM certified person may perform the soil pest assessment in the two years subsequent to the initial Professional Pest Advisor's report.

2. Agricultural Operation Contact Information

Provide the name of each owner/operator of the agricultural operation who is responsible for operations at each Farm Property listed on the form.

3. Application Area Information

Notes for completing the printed form

- If you have more than one Application Area for your agricultural operation, make one copy of pages 4 and 5 of the form for each additional Application Area.
- At the top of page 4 of the form assign a sequential number of each Application Area e.g., Application Area #2, Application Area #3 and so on.

Farm Property

An area of land used for an agricultural operation, part of an agricultural operation or more than one agricultural operation.

Application Area

The area of land within a Farm Property on which Class 12 pesticides are intended to be planted. This area is determined after you have scouted for wireworms or grubs in the soil inspection. If you find that the wireworms or grubs are at or above the Pest Threshold, the scouting area (i.e., Plot) becomes your Application Area.

Qualification of the Person who conducted the inspection, or supervised the inspection

See Section 1 [Qualification of the Person who completed this Form](#)

Note: Only a Professional Pest Advisor may supervise up to seven (7) people to conduct an inspection of soil. If applicable, the supervising Professional Pest Advisor must provide his/her name and qualification, as well as the names of supervisees, on the form.

Acreage of the Farm Property

Provide the total acreage of the Farm Property on which the Application Area is located. The Farm Property acreage may be larger than the Application Area acreage since it may include land areas not used for planting Class 12 pesticides, such as land occupied by farm buildings or residences, wooded areas, streams, paved surfaces, and land where crops other than Class 12 pesticides may be planted.

Each Application Area for a Class 12 pesticide described on the Inspection of Soil – Pest Assessment Report must:

- be 100 acres (40.5 hectares) or smaller
- have one Assessment Roll Number
- meet or exceed the Pest Thresholds stated in the [Pest Assessment Guide](#).

Acreage of the Application Area

Provide the acreage of the Application Area where Class 12 pesticides are intended to be planted on a Farm Property.

Municipal Address of Farm Property

Complete all information that applies to the Farm Property on which the Application Area is located. If there is no municipal address, provide the legal description of the Farm Property.

Assessment Roll Number

Assessment Roll Number is the 19 digit number assigned to each property for municipal tax purposes. This number is found on the Municipal Property Assessment Corporation (MPAC) property assessment notice. If you rent or lease a Farm Property you must ask the owner for the Assessment Roll Number, or contact MPAC at 1 866 296- 6722. MPAC requires that you provide a property address to access the Assessment Roll Number.

Farmers with a Farm Property that has multiple Assessment Roll Numbers may not be able to identify which parcel of land corresponds with each Assessment Roll Number. In this case, you may want to purchase a map from MPAC (propertyline.ca) which delineates each property that corresponds with a given Assessment Roll Number.

Premises Identification (PID) Number

PID Number is the number assigned to each parcel of land, or premises, that is part of the agricultural operation. PID numbers are issued by the Provincial Premises Registry to registered premises. This information is optional.

Farm Property Geographic Location

The table below details the schedule that corresponds to each geographic area of Ontario. Select the appropriate schedule number that corresponds with the location of the Farm Property.

Schedule 1 Geographic Area	Schedule 2 Geographic Area	Schedule 3 Geographic Area
<ul style="list-style-type: none">• Dufferin• Frontenac• Halton• Lambton• Middlesex• Muskoka• Prince Edward• Stormont, Dundas, Glengarry• Toronto• Wellington	<ul style="list-style-type: none">• Bruce• Elgin• Grey• Haldimand• Hamilton• Huron• Nipissing• Norfolk• Ottawa• Oxford• Peel• Sudbury• Waterloo	<ul style="list-style-type: none">• Algoma• Brant• Chatham-Kent• Cochrane• Durham• Essex• Haliburton• Hastings• Kawartha Lakes• Kenora• Lanark• Leeds and Grenville• Lennox and Addington• Manitoulin• Niagara• Northumberland• Parry Sound• Perth• Peterborough• Prescott and Russell• Rainy River• Renfrew• Simcoe• Thunder Bay• Timiskaming• York

Scouting Location and Number of Pests Identified

Provide the number of pests (grubs and/or wireworms) detected in each of the (minimum 5) scouting locations used to calculate the average number grubs and wireworms in the Application Area.

4. Sketch

Attach a sketch of each Farm Property on the form at which you have indicated Class 12 pesticides are intended to be used. The sketch can be a diagram, map or schematic, and may be hand sketched, a photocopy or electronically produced. The Ministry of Agriculture, Food and Rural Affairs' [Agricultural Information Atlas or AgMaps](#) can be used to create maps and provides Farm Property information (e.g., measurement of Farm Property area, Assessment Roll Number).